

# VOLUNTEER ASSIGNMENTS | 2025 ONE IN 26 CHALLENGE

## SUNDAY, OCTOBER 5, 2025 | SENECA PARK IN ROCHESTER, NY

10/3/2025

**All volunteers meet at the Longhouse Shelter and review maps and layout diagrams.**

**All volunteers should wear an orange EPI volunteer t-shirt during the event (extras available onsite).**

SET UP	TIME	ASSIGNED	NOTE
Directional Signage	6:30 AM	Chris Beato Ken Simpson	Collect directional yard signs (with arrows), stake signs in ground from St. Paul Street to the Longhouse Shelter.
EPI Route Signs, Bathroom Signs and Parking Signs	6:30 AM	Amira Hakim Tabitha Coia	Collect the yard signs with the EPI COLOR LOGO, walk the one-mile route and place signs in the ground along the route (10 signs - space accordingly). Find BATHROOM yard signs and set up in places you think make sense. Find PARKING yard signs and set them up near the entrance to the parking lot.
T-Shirts	6:30 AM	Avery Esposito Jada Ferrera	Get help moving two tables to the middle of the shelter. Cover with purple tablecloths. Use one table for adult tshirts and one table for youth tshirts. Open boxes and sort sizes so they are easy to grab when people arrive. Store extra tshirts under the tables and keep for repacking at end of event.
Mini Pumpkin Painting	6:30 AM	Julie Mayernik Linda Bartlett	Welcome guests with a smile and ask them if they would like to paint a mini pumpkin. We only have 50 so first-come, first-served (they were donated and we are grateful for the amount we received). There are 50 paint sets and brushes. They may take the paint and brushes home if they want, though it will be messy. Clean up the station if possible as you go.
Trash & Recycling Bins	6:30 AM	Julie Mayernik Linda Bartlett	Set up cardboard trash and recycling bins. Each should get a bag. Some bins should get a RECYCLING sign. Place all bins around the event area as you see fit.
Pharma Tables	6:30 AM	Julie Mayernik Linda Bartlett	Check shelter diagram. Find four purple tablecloths and set up. Pharmas will provide their own collateral and supplies.
Face Painting	6:30 AM	Niyah-Nicole Walker	Find the clear bin(s) marked FACE PAINTING. Set up purple tablecloth. Set up face painting supplies - paint, brushes, face gems, cups and water. Layout any face painting pattern examples.
Coloring	6:30 AM	Angie Coles	Find clear bin(s) labeled COLORING. Set up purple table cloth. Set up trays/baskets with crayons, markers, and colored pencils. Set up color sheets and plain white paper. Set up any other signage you find in the bin.
Lodge Pillars, Straw Bales, Mums & Large Pumpkins	6:30 AM	Taylor Presutti Jeff Sinebox Louden Cates Jill Johnson	On the outside of the shelter, wrap each pillar with leaf garlands (you should have enough for three for each pillar) and crepe paper if needed to fill in. Find Jill for ladder, hammer and small tac nails to anchor the garlands at the top and bottom (tape might not work, but use this if it does). One hay bale goes at the base of each pillar. Decorate with mums and larger pumpkins (not the mini pumpkins - those are for painting).
Check-In & Registration	6:30 AM	Jeff Sinebox Taylor Presutti Amanda Cates Jill Johnson	Set up the purple EPI tent. Set up two folding tables. Set up mifi. Set up laptops, connect to mifi, log in, navigate to Run Sign Up online platform, log in and pull up the ROCHESTER event for check-in and registration. Put CHECK IN & REGISTRATION yard sign near tent, visible from parking lot.

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WORKING EVENT	TIME	ASSIGNED	NOTE
Greeters	7:30 AM	Ted Carey Lisa Carey	Station yourself near the road as it approaches the parking lot. Welcome guest with a smile, direct them to park in the lot or anywhere along the side of the road where they can find parking. Let them know that check-in is under the purple EPI tent. The walk will begin at 9:00 am.
Check-In & Registration	7:30 AM	Taylor Presutti Amanda Cates Ken Simpson (IT Assist) Naomi Taggart Marianna Pereira Freitas	Familiarize yourself with the Run Sign Up check in and registration processes. Welcome guests with a smile and ask them if they have already registered. If they have, ask for their name and mark them as arrived. If they have not, register them at that time. All guests get a voucher for free admission to the Seneca Park Zoo to use later the same day.
T-Shirts	7:30 AM	Natosia Brown Erin Greenfield Riley Eike Niyilah-Nicole Walker	Welcome guests with a smile and ask them what size t-shirt they need. Help them select the one they want and move on to the next person. Be mindful that people may approach the tables to grab at the shirts. Whenever possible, we would like to prevent this by actively engaging people as they approach the tables and offering to get t-shirts for them. If people are uncertain about their size, they can choose which one they like better. They do not need to remember exactly what size they signed up for at registration. We are trying not to take cash. However, if someone insists, we can take cash for registration, though we can't make change. For any cash donations (or checks), please ask the guest to fill out a giving envelope, insert their cash or check, seal the envelope and return to you. Place the envelope in the tamper-proof bag. One anything has been added to this bag, please give the bag to Taylor Presutti. At the end of the event, the bag must leave with Jeff Sinsebox.
Face Painting	8:00 AM	Nicole Keipper Ben Keipper Clara Kneezel	Welcome guests with a smile and ask them if they would like to have their face painted. We have some examples for talented artists, but don't feel pressured to replicate those designs. Offer to do what you can and that will be more than enough!
Coloring	8:00 AM	Angie Coles	Welcome guests with a smile and ask them if they would like to color. Keep station relatively neat. If nobody is coloring, start coloring yourself and it should draw people over.
Mini Pumpkin Painting	8:00 AM	Linda Bartlett Tabitha Coia	Welcome guests with a smile and ask them if they would like to paint a mini pumpkin. We only have 50 so first-come, first-served (they were donated and we are grateful for the amount we received). There are 50 paint sets and brushes. They may take the paint and brushes home if they want, though it will be messy. Clean up the station if possible as you go.
Inflatable Monitors	8:00 AM	Jada Ferrera Amanda Cates	Welcome guests with a smile. You can work this together or one at a time, trading off doing another activity. There is no weight limit. You are there to make sure too many people don't try to go at once. Use your best judgement and see Jill Johnson with any questions.

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Upcoming Events	8:00 AM	Avery Esposito Jada Ferrera	Welcome guests with a smile. Explain that we have lots of events coming up. People can scan the individual flyers for the QR codes for more information about each event. They can also take a hard copy a flyer that lists all upcoming events. Also, people can participate in the Candy Estimation Contest. The person who guesses the closest, without going over, will be the winner. We will announce the winner at 10:00 am and they must be present to win. A few minutes before 10:00 am, unscrew that cap of the container to see the number of pieces of candy noted on a post-it note under the lid. Look through the entries for the person who came closest to the actual total.
Temporary Road Closure	8:50 AM	RPD Randy Havens (back up)	<b>We hope to have an Rochester Police Department car and officer for this job. If not, please see below.</b>  Park at the Hawk Shelter just down the street from the Longhouse Shelter. At 8:50 am, drive to the entrance to the park loop (where the road turns into one-way - NOT the main entrance off of St. Paul). Find the cones off to the side of the road (or in the triangle in the middle of the road) and block off traffic from entering the one-way street. Once all walkers have gone through, text Jill Johnson (310-995-6810) that everyone is past the halfway point (so she can let any cars already in the park exit). Remain at that spot until all walkers have finished - Jill Johnson will text you.
Media Liaison	8:00 AM	Chris Beato	Connect with your potential interviewees on the morning of the event. Remind them that they may be called upon for an interview. Great media if and when they arrive and facilitate interviews. Jill Johnson can be called for assistance.
Float/Troubleshoot	8:00 AM	Jeff Sinsebox Jill Johnson	Circulate during the event, checking on volunteers, station supplies, talking to guests, etc. Troubleshoot things as needed.
BREAK DOWN &	TIME	ASSIGNED	NOTE
Directional Signage	10:00 AM	Chris Beato Ken Simpson	Collect directional yard signs once walk is concluded. Bring to gray van.
EPI Route Signs, Bathroom Signs and Parking Signs	10:45 AM	Amira Hakim Tabitha Coia	Collect walking route signs once walk is concluded. Collect bathroom and parking signs at the conclusion of the event. Bring to gray van.
Inflatable	10:45 AM	Avery Esposito Jada Ferrera	Shut off inflatable and let it begin to deflate. Leave it for vendor to collect.
T-Shirts	10:45 AM	Avery Esposito Jada Ferrera	Pack up remaining t-shirts, keeping adult sizes and youth sizes separate if possible. Bring boxes to gray van.
Mini Pumpkin Painting	10:45 AM	Linda Bartlett Tabitha Coia	Pack up mini pumpkin painting supplies, clear table cover, water pitchers, dixie cups and paper towels in clear bin. Bring to gray van.
Pharma Tables	10:45 AM	Linda Bartlett Tabitha Coia	Collect purple tablecloths from all four pharma tables. Bring to gray van.
Face Painting	10:45 AM	Nicole Keipper Ben Keipper	Pack up all face painting supplies and purple tablecloths in clear bin. Bring to gray van.

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Coloring	10:45 AM	Angie Coles	Pack up all coloring supplies and purple tablecloths in clear bin. Bring to gray van.
Lodge Pillars	11:00 AM	Jill Johnson	Vendor will arrive to collect hay bales, pumpkins and mums. PLEASE DO NOT LET GUESTS TAKE THEM HOME AS THEY ARE GOING TO BE USED FOR AN EVENT LATER THE SAME DAY!
Check-In & Registration	10:30 AM	Taylor Presutti Naomi Taggart Marianna Pereira Freitas	Break down items, tableskirts and put back in bags and clear bin. Break down folder tables and folding chair. Break down the purple EPI tent. Grab the Check-In and Registration yard sign and bring everything to the gray van.
Trash & Recycling	10:45 AM	Clara Kneezel Niyah-Nicole Walker Jill Johnson Jeff Sinnebox	Collect all bins. Take out plastic bags and tie off. Break down all bins. We'll keep any that are still in good shape and we'll toss those that aren't but they all need to go into the gray van to be transported back to the office. Bring tied off bags to gray van as well.
<b>UNLOADING VAN AT</b>	<b>TIME</b>	<b>ASSIGNED</b>	<b>NOTE</b>
Unloading Van at EPI	11:15 AM	Jill Johnson Taylor Presutti Chris Beato Nick Presutti Jeff Sinnebox? Mike Radell? Ken Simpson?	Drive to EPI and help unload van into the lobby of the building.